



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Authorize City Manager to Execute Professional Services Contract with Wenell Mattheis Bowe for Phase 2 of Municipal Service Center Expansion Planning (\$14,000)

MEETING DATE: November 18, 1998

PREPARED BY: Public Works Director

RECOMMENDED ACTION: That the City Council authorize the City Manager to execute a professional services contract with the firm of Wenell Mattheis Bowe (WMB) for phase two of the Municipal Service Center (MSC) Expansion planning.

BACKGROUND INFORMATION: In August 1998, the City Council authorized the purchase of additional land east of the Reid Substation on Thurman Street for the expansion of the MSC. The land would permit the relocation of the Electric Utility Department and Purchasing/warehouse functions and allow growth at the current MSC without the acquisition of additional land in residential areas. The planning work for this decision was done by WMB.

The land has now been purchased and staff recommends that the next phase be started. This phase consists of:

- 1) Detailed site planning for the "MSC East" for the Electric Utility Department and possibly Transit and/or the Animal Shelter.
- 2) Examination of options for the "MSC West". These options include:
 - relocating the Parks Maintenance offices, shop and equipment parking/storage to the site;
 - accommodating space needs of the Public Works Streets, Fleet Maintenance, and Water/Wastewater operations;
 - considering space for a portion of Public Works Engineering functions pertaining to capital maintenance and mapping; and
 - considering space for Transit parking and expansion/remodel of the Animal Shelter (these will also be considered as options for the MSC East.

The estimated cost for this work is \$14,000. The cost will vary somewhat depending on the outcome of the programming analysis and the actual number and detail of the options to be considered and presented to the Council for approval. The next phase of the work will include preparation of design/build documents for the MSC East.

FUNDING:	Electric Utility Capital Outlay:	\$ 4,500
	Water Development Impact Mitigation Fee Funds:	\$ 1,600
	Wastewater Development Impact Mitigation Fee Funds:	\$ 1,600
	Parks and Recreation Development Impact Mitigation Fee Fund:	\$ 3,200
	Transit Fund	\$ 3,100
	Total	\$14,000

Funding Available:

Ruby R. Paine for
Finance Director

Richard C. Prima, Jr.
Richard C. Prima, Jr.
Public Works Director

cc: Electric Utility Director
Finance Director
Parks and Recreation Director
Water/Wastewater Superintendent
Street Superintendent

Fleet and Facilities Manager
Purchasing Officer
Parks Superintendent
Engineering and Operations Manager, EUD

APPROVED:

H. Dixon Flynn
H. Dixon Flynn -- City Manager